

AGEING AND HEALTH STUDY DATA ACCESS AGREEMENT

Ownership of data from the Ageing and Health study

The property of the data from the Ageing and Health study belongs to the Collaborating Center of the World Health Organization for Research and Teaching in Mental Health Services of the Department of Psychiatry of the Universidad Autónoma de Madrid and the Parc Sanitari Sant Joan de Déu de Barcelona. Its main researchers are Dr. José Luis Ayuso Mateos, Dr. Josep Maria Haro, Dr. Beatriz Olaya, and Dr. Marta Miret.

Access to the data

The database of the “Ageing and Health” study is not freely accessible. Your access will only be done through the permission of the main researchers of the center to which the student or researcher will be linked. In order to access the data, the interested person must first complete **annex I**. This document will be sent to the researcher responsible for supervising the work (in the case of interns) or to the corresponding principal investigator. In case of approval of the proposal, the interested person will receive an email indicating that the proposal has been accepted. Subsequently, the researcher who supervises the work of the student or researcher will facilitate access to the data.

Use of Ageing and Health data

1. The data provided will be used exclusively to carry out research stays, final degree projects, final master's projects, or doctoral theses and in the manner in which it is described in the approved proposal for the analysis of data. In appropriate cases, the use of the data may lead to the preparation of a scientific publication (e.g., scientific article, poster, oral communication).
2. The data will not be used for purposes other than those mentioned in point 1.
3. Variables not of the thematic interest of the proposed research work will not be used and analyzed.
4. No attempt will be made to identify individual participants.
5. Ageing and Health data will not be linked to other external databases without the express consent of the principal investigators.
6. No data will be distributed in any way to any entity or individual without the express consent of the principal investigators.
7. The use of data is regulated by current legislation on data management and processing, including Law 3/2018, of December 5; Royal Decree 1720/2007, of December 21; Regulation (EU) 2016/679 on General Data Protection (GDPR); and other current legislation on the matter.
8. Any unauthorized use by the students/research staff may be considered a violation of the rights of the study participants, who gave their consent for the use of data for exclusively scientific purposes and may incur ethical and legal consequences.
9. Any publication or dissemination of the data must have the express approval of the principal investigators.

Revocation of access to the data of Ageing and Health

Permission for the use of this data by students or research staff may be revoked at any time by any of the principal investigators in the event of non-compliance with any of the aforementioned points. In this case, the researcher or student to whom the data has been transferred must return any physical material delivered and remove all files and documents delivered in any medium (eg, shared folders, email, external device) from their computer within a maximum period of one week from the date of their revocation.

Authorship

In the event that the work carried out involves a scientific publication, the student or researcher must acknowledge the research team of the project as co-authors of it. The principal investigators will propose the co-authors of the publication. The publication will be carried out in accordance with the bases and recommendations of the International Committee of Medical Journal Editors (ICMJE). As a general rule, the person who writes the article will be the first author, the corresponding author being the researcher responsible for supervising the work (in the case of internship students), or the principal investigator. If there is an academic tutor external to the research group of the “Ageing and Health” study, they may only appear in the scientific publication if they have the express consent of the principal investigators.

Acknowledgments in articles

All scientific and non-scientific dissemination works must acknowledge the means of funding received. To find out the sources of funding, contact the researcher who has given the database to the student or researcher, who will then provide the pertinent information. The financing of the research staff through competitive contracts will also be included, as well as a note of thanks to the study participants.

Duplications and arbitration

In case of making a scientific publication, the principal investigators must arbitrate the content of the work. To facilitate this arbitration, a document has been enabled that includes all the work proposals and their development status (stored in OneDrive). Registered works will have priority over unregistered works in the case of duplication. In the case of internship students, the registration of the proposal will be the responsibility of the researcher in charge of them during their stay.

I have read the entire document and agree to work according to the principles detailed above.

Signed in **x**, on the **x** of **x**, year 202**x**.

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Researcher or student

Principal investigator

Tutor¹, if applicable

¹ In the case of final degree projects, final master’s projects, or theses in which the main researcher is not their tutor

ANNEX I**PROPOSAL FOR DATA ANALYSIS OF THE AGEING AND HEALTH STUDY**

Applicant's Name and surnames _____

Affiliation _____

Applicant's email address _____

Applicant's Phone number _____

Applicant's tutor or contact person _____

Preliminary Notes:

- You must deliver this form to your tutor or principal investigator of the study.
- Once those in charge of the study have evaluated the proposal, you will receive an email if your proposal has been accepted.
- You must sign the document "AGEING AND HEALTH STUDY DATA ACCESS AGREEMENT" before obtaining the data.
- In case of approval of the proposal, you will receive an email indicating that the proposal has been accepted. Subsequently, the researcher supervising your work will provide you with an anonymized database with the requested information.
- You must ensure compliance with what is indicated in the document "AGEING AND HEALTH STUDY DATA ACCESS AGREEMENT" until the end of your collaboration.
- If you need to use new variables or substantially modify your research plan, you must submit a new data analysis proposal for the Ageing and Health study.

1. Title of the study:

2. Type of work (e.g., final degree project, final master's project, doctoral thesis, scientific article)



3. Participating institutions:

4. Participating researchers:

5. Research question:

6. Requested data. Please specify cohort (2011 or 2019), evaluation (1st, 2nd, 3rd and/or 4th), variables (variable code and/or already generated variable), and sample (e.g., only women):

7. Analysis plan:

8. Execution plan and timeline:

9. Other considerations that you wish to state:
